

# REFUNDS OF MEMBERSHIP FEES FOR THE ACADEMIC YEAR 2025– 2026

The Board authorises the chief financial and service officer or a person designated by them to resolve applications on exemption from the membership fee and refunds of already paid membership fees in accordance with the following guidelines:

- When a student changes their registration from attendance to non-attendance, cancels their registration, waives their right to complete a degree or suspends their studies
- When a student leaves Finland on exchange that lasts the entire academic term/year
- When a student has registered for the entire academic year but graduates during the autumn term

In the scenarios listed above, the student must apply for a refund of the membership fee they have paid by 30 September 2025 for the autumn term and by 31 January 2026 for the spring term. If the dates listed above fall on a Saturday or Sunday, the refund may still be applied for on the first working day following the date in question.

Refunds are primarily applied for by sending email to [info@hyy.fi](mailto:info@hyy.fi) or in person at HYY's Services Office where the applicant must present their student card and receipts of the paid membership fees. Students going on exchange must also present valid proof of their exchange studies. Refunds are generally not made on sums under five (5) euros.

The membership fee may be refunded either partially or in full in other cases, too, if there are particularly cogent reasons for this. In such cases, the application for the refund must be sent to the Student Union's chief financial and service officer, with the decision made by the Board. Please note that students who join the Student Union voluntarily are not entitled to a refund of their membership fee in case they wish to cancel their membership unless the student is graduating.



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Applications on refunding the membership fee rejected by the chief financial and service officer or the person designated by them may be reassessed by the Board, should the applicant so desire. The applicant must be informed of this right.

This decision is valid during the academic year 2025–2026, that is, from 1 August 2025 to 31 July 2026.

## STUDENT UNION OF THE UNIVERSITY OF HELSINKI

### CONSTITUTION

#### Section 44

*Payments.* The Representative Council decides on the imposing of fees referred to above in Section 42, paragraph 1, in connection with approving the budget of operating finances or another financial plan. However, a decision on imposing an additional fee may be made during the accounting period.

The membership fee must be paid every academic term. The fees imposed on each member of the Student Union registered for attendance at the University during the academic term must be equal in size. The Representative Council may impose a membership fee of a different amount on members of the Student Union undertaking a postgraduate degree and to other students of the University accepted as members of the Student Union. The Board decides on the collection method and time of the fees.

The Board of the Student Union may decide on a partial or full exemption from the membership fee if a member's proven indigence makes it evident that the membership fee would jeopardise their right to education as defined in Section 16 of the Constitution of Finland (731/1999).

*The Student Union's Board may decide on a partial exemption from the membership fee equivalent to the amount credited to the Finnish Student Health Service if the member proves to have paid a membership fee for the academic year or term in question to two or more student unions of Finnish universities.*