

# APPLY TO THE UNIVERSITY COLLEGIUM TO INFLUENCE MATTERS

*We are looking for student representatives to represent each faculty on the University Collegium for the term 1 January 2024–31 December 2025. This is your chance to get to influence matters!*

## WHAT IS IT ABOUT?

As a member of the University Collegium, **you will get to influence the future direction of the entire University**, make students' voice heard and create useful networks at the same time. You can get credits for serving on the University Collegium, and a meeting fee is also paid for the meetings. Student representatives are selected to the University Collegium from each faculty at the University as well as the Swedish School of Social Science.

Members of the University Collegium include professors, other University staff and students from all faculties at the University. The duties of the University Collegium include the following:

- Appointing members from outside the University community to the University Board
- Confirming the members representing the University community to the University Board
- Appointing the Chancellor of the University and the university auditors
- Confirming the University's financial statements and annual report
- Meeting at least twice a year to discuss matters concerning the University



2 (4)

Call for applications to the University  
Collegium 2023

As a member on the University Collegium, you will get to ensure that student perspectives are taken into account when plotting the University's future direction. According to the Universities Act, the administrative language of the University of Helsinki is Finnish, and the University Collegium consequently works mainly in Finnish. However, it is possible to use other languages in its meetings by agreement.

## WHAT IS EXPECTED OF YOU?

Student members of the University Collegium act as the voice of students in the University's decision-making processes. There are only **two** clear requirements: you must be registered for attendance at the faculty you would be representing, and you may only be employed by the University if your working hours are a maximum of 50 per cent of normal working hours and your contract lasts a maximum of 6 months.

We hope that student members of the collegium would maintain active contacts with faculty organisations and the Student Union as well as be bold and show initiative when participating in the collegium's work. Thoroughly reading the meeting material before the meeting, asking for the opinions of – depending on the situation – either your fellow students or subject organisation on the issues on the meeting agenda and speaking up at the meeting itself are quite enough to be successful in the position. Previous experience of student advocacy work helps with acting in the position. You will not have to work alone, as the Student Union will provide student representatives with training, support and our expertise to help you with your work in University administration. The other student representatives will also be there to support you.

## HOW MUCH TIME DOES SERVING AS A STUDENT REPRESENTATIVE TAKE?



3 (4)

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Collegium 2023

The collegium's meetings usually last around two hours. Going through the meeting material and other voluntary preparations will also take some time. Meetings are held less frequently than once a month during the year.

## HOW DO I APPLY TO BECOME A STUDENT REPRESENTATIVE?

Applications should be submitted through the [Hallosed application system](#) by **11.59 pm on 15 October 2023**. Depending on the faculty, we are looking for either 1 or 2 actual members as well as vice members for them. The number of positions for your faculty is stated in the aforementioned **Hallosed application website**. We assume that you are available for the positions of both actual member and vice member.

Your application must mention **your current major or degree programme and study orientation**. The Student Union considers the following as advantages and hopes that the applicants address these aspects in their application:

- 1) Motivation towards the position
- 2) Understanding of current affairs at the faculty and University
- 3) Good cooperation skills
- 4) Contacts with a faculty or subject organisation
- 5) Previous experience of acting as a student representative in administration, as a person in charge of academic affairs or in some other position related to student advocacy work

The Student Union hopes to see applications from representatives of different genders and people in different stages of their studies from diverse backgrounds. The Student Union will strive to consider different disciplines' representation when making the selections.



4 (4)

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Collegium 2023

Please do not hesitate to ask for further information if you are unsure about anything related to serving on the University Collegium or the application process! For further information, please contact:

Selection Coordinator

**Venla Kinnunen**, 040 763 9032, venla.kinnunen@hyy.fi

Specialist in Educational Policy

**Riku-Petteri Kyllönen**, 050 325 5202, riku-petteri.kyllonen@hyy.fi.

Further information on serving as a student representative and on applying to become a student representative is available at <https://hyy.fi/representative>. Check out the FAQ section on the page, too!