

ANNUAL DECISION ON MEMBERSHIP FEE REFUNDS FOR ACADEMIC YEAR 2023-2024

The Board of HYY authorizes the Chief Financial and Services Officer or a person appointed by them to decide on applications for exemption from membership fees or reimbursement of the fee paid, subject to the following conditions:

- When a student converts an attendance notification into an absence, cancels enrolment, waives the right to complete a degree or interrupts studies.
- A student going on exchange from Finland whose exchange period lasts the whole semester/year.
- If the student is enrolled for the entire academic year but graduates during the fall semester.

The above-mentioned persons must apply for a refund of the membership fee paid for the autumn semester no later than 30.9.2023 and for the spring semester no later than 31.1.2024. If the dates in question fall on a Saturday or Sunday, you can still apply for a refund on the first business day following it.

In addition, if the student's enrolment for the academic year has been cancelled, he or she is entitled to a refund of the membership fee they have paid, but the refund must be applied for no later than 31.1.2024.

Refunds are primarily applied for from HYY's service office, where the applicant must present their student card and receipts for the membership fees paid. If you are going on a student exchange, you must also present a valid certificate of your exchange studies.

In other cases, the membership fee can also be refunded either in full or in part if very weighty reasons require it. In this case, the refund must be applied for from the Chief Financial and Services Officer of the Student Union. It should be noted that students for



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whom joining is voluntary will not be refunded the membership fee they have paid due to the cancellation of the membership, unless it is the student's graduation.

A decision rejecting a decision by the Chief Financial and Services Officer or a person appointed by them will be processed by the Financial Committee if the applicant for a membership fee refund so wishes. The applicant shall be informed of this right.

This decision is valid for the academic year 2023-2024, i.e. 1.8.2023-31.7.2024.

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Payments. The Representative Council shall decide on the imposition of the fees referred to in section 41 in connection with the approval of the operating budget or other financial plan. However, during the financial year, it may be decided to impose an additional payment.

The membership fee must be paid per semester. It must be set at an equal rate for each member of the student union present at the university during the semester. The Student Council may impose a different membership fee on a member of the Student Union completing a postgraduate degree and on another university student admitted as a member of the Student Union. The Board of Directors decides on the method and time of collection of fees.

The Board of the Student Union may decide on exemption from the membership fee in whole or in part if, due to the member's proven lack of means, it is obvious that the membership fee would jeopardise their right to receive education under Section 16 of the Constitution (731/1999).

The Board of the Student Union may decide to partially exempt from the membership fee the amount to be paid to the YTHS if the member proves that they have



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paid the membership fee for the academic year or semester in question to two or more student unions of a Finnish university.