

TERMS AND CONDITIONS FOR THE ALLOCATION AND USE OF GRANTS FOR STUDENT MAGAZINES

We support the production of student magazines with grants that can be separately applied for when applying for the operating grant. The grant for student magazines may only be awarded to one magazine per organisation.

Stage 1: Basic amount

25% of the total grant sum is allocated evenly among all applicants. This sum forms the basic amount of the grant for student magazines.

Stage 2: Scoring

Stage 2A: Grants for online magazines

Magazines published only as online magazines are subsidised with 70% of their total costs up to a maximum of 400 euros. If the total sum awarded to online magazines would exceed half of the total grant sum, the Financial Committee will decide on restricting the grants on a case-to-case basis.

The amount of grant awarded in stage 2A remain constant until the end, which means that no surplus will be separately allocated to these magazines, as they reach the 70% limit by definition.

Stage 2B: Other points

Special share for small magazines:

15% of the total grant sum is awarded to the magazines of the smallest organisations. This share is awarded to the magazines of the smallest fourth ($\frac{1}{4}$) of the organisations that



applied for the grant for student magazines, based on the number of the organisation's members.

If the amount of grant awarded to the smallest magazines does not exceed 15% of the total sum, the leftover share is allocated in proportion with the total points to the remaining magazines for which the grant was applied.

2B 1. Environmental points (6 points)

Recycled fibre paper – 2 points

The printing house has the Nordic Swan Ecolabel and/or a PEFC or FSC forest certification – 1 point

The printing house is located in Finland – 1 points

The magazine is also published online – 2 points

2B 2. Fund-raising (1 point)

Does the magazine have other sponsors – 1 point

2B 3. Language points (2 points)

The magazine publishes content in other languages than just its primary language – 2 points

2B 4. Circulation points (5 points)

The size of the print run is first calculated in relation to the number of the organisation's members.

$$\textit{Proportional print run size} = \frac{\textit{Size of one print run}}{\textit{number of members}}$$



A maximum value of 1 is determined for the print run size. This means that if the number of the organisation's members is smaller or equal to the size of one print run, the print run is given the maximum value.

Next, the number of issues published in a year is examined. The data is scaled if necessary.

The circulation point ratio is calculated using the size of the print run and the number of issues published in a year.

$$\text{Ratio} = \text{proportional print run size} \times \text{number of issues published in a year}$$

The points are awarded using the ratio (max. 5 points). The points are rounded to the nearest whole number.

Stage 3: Adding up the points

The grant's basic amount and the supplementary amount determined by the points are added together. This sum forms the preliminary grant for the publication.

Points are not separately calculated for magazines published only online, which means that their grant sum remains as defined in stage 2A.

Stage 4: Limiting the grant to a maximum of 70 per cent of total costs

If the preliminary grant is over 70% of the magazine's total costs, it is lowered to 70%. In the case of online magazines, this has already been done in stage 2A.

Stage 5: Adjusting the surplus/deficit, and the final grant

As limiting the grants causes their total sum to differ from the total grant sum to be awarded, the resulting surplus or deficit is adjusted by increasing or decreasing each organisation's grant in proportion to the total points to make the total sum correspond to the total sum for the grants annually confirmed by the Representative Council. Even after the adjustments, the grants for each magazine must be under 70% of its total costs, which means that several adjustment rounds will be needed before arriving at the final grants. The 70% cost limit is determined based on reported costs from the previous year.



If the amount of funds used for producing the magazine is less than the grant for student magazines awarded to the organisation and there is no clear reason for this, the specialist in organisations may send the organisation that received the grant a request for further information. In misuse cases, the specialist in organisations may decide to recover the grant. The Financial Committee processes any appeals on decisions on grant recovery.

The grant for student magazines is awarded on the condition that the organisation delivers the magazine that the grant was awarded for to the specialist in organisations. You can either mail the magazine to HYY's office or send a link to the online magazine to the specialist in organisations by email. In addition to this, each issue of the magazine must include a mention of the magazine having received HYY's grant for student magazines.