



Application for organisational premises 2020

0 Filled in by HYY's Services Office	
1 _____ (org. no.)	Arrived on:

1 Contact information		
Name of organisation		
Contact information of the person in charge of the matter	Name	
	Email	Phone number

2 Background information	
(If necessary, continue on a separate piece of paper. However, please retain the structure of the application.)	
What premises does your organisation currently have in use? (including premises other than HYY's)	
What other organisations use the same premises as you?	
Would you like to continue in the same premises with the other organisations using the same premises?	<input type="checkbox"/> Yes <input type="checkbox"/> No Justifications
Are you applying for the premises jointly with other organisations? Which ones?	<input type="checkbox"/> No <input type="checkbox"/> Yes, the following organisations:
Comments on how your cooperation with the other organisations operating in the premises has gone	
Comments on the suitability of the premises for your use	



With which organisations would you want to operate in the same premises and why?	
With which organisations would you not want to operate in the same premises and why?	
Does your organisation have any special requests regarding the premises?	
In case your organisation has previously had difficulties following the ordinances for the premises, please describe how you have planned to avoid such situations in the future.	
How does your organisation take care of its premises? (E.g. do you organise regular cleaning sessions, do you have rules related to the premises, etc.)	

3 Need for organisational premises		
What purpose do you need the premises for? (Select one or more options.)	<input type="checkbox"/> As an office <input type="checkbox"/> As meeting space <input type="checkbox"/> As a place for social gatherings <input type="checkbox"/> As storage space	<input type="checkbox"/> For some other purpose? Describe what the other purpose would be here
Would your use of the premises focus on a specific time of the year/month/day?		
Estimate of the number of users in the premises per occasion		



Estimate of instances of using the premises per week	
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4 Premises you are applying for	
We are applying for premises for our organisation	<input type="checkbox"/> From Domus Gaudium
	<input type="checkbox"/> From Mechelininkatu 3 D
	<input type="checkbox"/> From the New Student House

NOTE! An application signed by persons entitled to sign the name of the organisation must be returned to HYY's Services Office (at Mannerheimintie 5 B, 2nd floor, or as a scanned version to jarjesto@hyy.fi) by 3.00 pm on Wednesday 29 April 2020.

Applications that arrive late or have not been signed will not be processed.

5 Signature of the association	
We declare that the information provided in this application is correct.	
_____ / _____ 2020	
Place	Date
Name of the association	
Signature	Signature
Clarification of signature	Clarification of signature
Position in the organisation	Position in the organisation